

RAAR (Request for Adjustment of Academic Requirement)

Guidelines for submitting a RAAR form for a lower division SDSU mathematics or statistics course.

Refer to the university/college on sdsu.edu/tap or assist.org to see if there is an equivalent course that has already been articulated. If so, there's no need to submit a RAAR form. If you have questions about course articulation, visit the Academic Advising Center (SSW1551, 9AM - 4PM, Monday through Thursday).

- 1) If the course has not been articulated, prepare a RAAR form stating:
 - The SDSU course;
 - The university, its location, and the term where the equivalent course will be taken; (You must select one university, ensure it is a semester equivalent course.)
 - The course name and number at that university that you think is equivalent to the SDSU course;
 - A short statement of the reason for taking the course elsewhere;
 - A statement that you have met all prerequisites for the course.

- 2) Go to walk-in advising in the Academic Advising Center, SSW-1551, 9AM to 4PM, Monday through Thursday. <http://arweb.sdsu.edu/es/advising/contact.html>
 - Advising will ensure you are meeting the guidelines for Math to submit the RAAR.
 - An Adviser may offer advice on all alternatives available to you.
 - If all is in order, Advising will stamp the form to indicate you have visited the center.

- 3) Take the stamped RAAR form to the Mathematics and Statistics Department. The department will determine whether the course is equivalent. This normally takes one week.

Note: The Mathematics and Statistics Department recommends that students take a face to face course in calculus, not an online course. We also recommend that a student take only one math course in the summer.

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